**Development Manager**

**Hours**: **22 per week** - the hours are flexible with occasional evening and weekend work.

**Salary: £21,120 – £23,667**

**£36,000 – £40,000 FTE (full time equivalent 37.5 HRS) per annum pro rata**

**Contract Length: Permanent**

**Responsible to:** Focus on Young People in Bassetlaw Board of Trustees, but specifically the Chair of the Board.

Focus on Young People in Bassetlaw is an organisation that supports young people aged 8-25 years, living in the Bassetlaw District of Nottinghamshire, helping them to recognise and value their worth. Further details of our work can be found on [www.foypib.org.uk](http://www.foypib.org.uk/)

This is an exciting and challenging opportunity as the Development Manager at Focus on Young People in Bassetlaw. We are seeking an enthusiastic, motivated and highly organised person, who can work with minimal supervision and has experience of working with organisations who support young people. The successful candidate will also have experience of coordinating successful fund-raising events.

The post will be based at the Focus on Young People in Bassetlaw office in Worksop and will work throughout the District of Bassetlaw.

For more information, please click the link below to download the Job Description, Person Specification and application form.

[Click here for more information](http://www.bcvs.org.uk/workforus)

All applications should be submitted on the Application Form and emailed to support@foypib.org.uk

Please note, CVs will NOT be accepted or considered for the post.

If you feel you would like to discuss any aspect of this established role, future developments or working for Focus on Young People in Bassetlaw, please contact Noelle Barron on 01909 531504.

**Closing date for applications:** September 1st 2025

**Interview date:** 16,17th September 2025