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IT and Digital Skills Courses

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**Boost your
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confident**



inspireculture.org.uk/learning | 01623 677 200 | learning@inspireculture.org.uk



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**Nottinghamshire
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Inspire Adult Learning

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Free* and
low-cost
courses

Learn in
local venues
and online

Workshop Library (Mar-Jun '25) IT COURSES

| COURSE TITLE | START DATE | END DATE | START TIME | FINISH TIME | DAY | PRICE* |
|------------------------------------------|------------|----------|------------|-------------|------|----------------|
| Word processing software Level 2 | 13/03/25 | 10/04/25 | 10:30 | 13:30 | Thur | FREE or £70 |
| Word Processing software - Level 1 Award | 23/04/25 | 14/05/25 | 13:00 | 16:30 | WED | FREE or £66.50 |
| Excel Spreadsheets for Work (Beginners) | 28/05/25 | 11/06/25 | 13:00 | 15:00 | WED | FREE or £21 |
| Word Processing for Beginners | 25/06/25 | 09/07/25 | 13:00 | 15:00 | WED | FREE or £21 |

ONLINE IT courses (Mar-Jul '25)

| COURSE TITLE | START DATE | END DATE | START TIME | FINISH TIME | DAY | PRICE * |
|----------------------------------------------------------|------------|----------|------------|-------------|------|-------------|
| Excel Spreadsheets for Work (Beginners) - 6h ONLINE | 18/03/25 | 01/04/25 | 10:00 | 12:00 | TUE | FREE or £21 |
| Canva Templates for Work 4h ONLINE | 20/03/25 | 27/03/25 | 13:00 | 15:00 | THU | FREE or £14 |
| Excel Spreadsheets for Work (Intermediate) ONLINE | 22/04/25 | 06/05/25 | 10:00 | 12:00 | TUE | FREE or £21 |
| Powerpoint Presentations for Beginners ONLINE | 24/04/25 | 01/05/25 | 10:00 | 12:00 | THUR | FREE or £14 |
| Introduction to Digital Marketing ONLINE | 08/05/25 | 08/05/25 | 10:00 | 12:00 | THUR | FREE or £7 |
| Excel for Work (Beginners) - 4h ONLINE | 13/05/25 | 20/05/25 | 13:15 | 15:15 | TUE | FREE or £14 |
| Outlook Emails (tips for work) - 6h ONLINE | 13/05/25 | 20/05/25 | 10:00 | 12:00 | TUE | FREE or £14 |
| Canva for Beginners ONLINE | 29/05/25 | 05/06/25 | 10:00 | 12:00 | THUR | FREE or £14 |
| Digital Crafts: AI Generated Images for Beginners ONLINE | 03/06/25 | 17/06/25 | 10:00 | 12:00 | TUE | FREE or £21 |
| Digital Skills for Wellbeing (4h) ONLINE | 03/06/25 | 10/06/25 | 13:15 | 15:15 | TUE | FREE or £14 |
| Buying and selling online ONLINE | 12/06/25 | 12/06/25 | 10:00 | 12:00 | THUR | FREE or £7 |
| Excel Charts for Beginners - 4h ONLINE | 17/06/25 | 24/06/25 | 13:15 | 15:15 | TUE | FREE or £14 |
| Online Basics - 6h ONLINE | 24/06/25 | 08/07/25 | 10:00 | 12:00 | TUE | FREE or £21 |

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