**Summer Energy Fund – Prepayment Vouchers**

**Referral Form**

To support those who are suffering hardship in Derby & Derbyshire as a result of the rise in energy prices, Marches Energy Agency have secured funding for £49 prepayment meter vouchers. ***Please refrain from advertising this scheme publicly.***

 **Applicants will be offered energy advice to help prevent future crisis.**

**Email form to** wdd@mea.org.uk For questions/support call 0800 677 1332

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| **REFERRER INFORMATION**  |  |
| Your name |       |
| Your role |       |
| Your telephone number |       |
| Your contact email address |       |
| Name of referral organisation/ group |       |
| Referral organisation type | [ ] Food bank [ ] Health/Care Sector [ ]  Housing Association / ALMO [ ] Social/support worker[ ] Other (please state)       |

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| **HOUSEHOLD INFORMATION** |  |
| Name of householder |       |
| Applicant Address |       |
| Applicant Contact number  |       |
| Applicant Email Address |       |

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| **ELIGIBILITY**  |

**Applicants must meet ALL the following criteria:**

[ ]  Has a pre-payment meter

 [ ]  Has been affected by energy price rises

[ ] Is at risk of self-disconnection due to financial circumstances

[ ]  In receipt of one or more of the following benefits / beneath income threshold:

**Tick where applicable**

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| Income Support |  |
| Income Based Jobseekers Allowance (ESA) |  |
| Universal Credit |  |
| Child Tax Credit/Working Tax Credit |  |
| Housing Benefit/Council Tax Reduction |  |
| Pension Credit |  |
| Gross annual household income below £16,190 |  |

**In exceptional circumstances, we may consider applicants who do not meet the benefit/income criteria. Please give details below:**

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| **Household income:** |       |
| **Details of any special circumstances:** |       |

**What other support would help enable the client to pay for their energy long term?**

[ ] Billing and tariffs [ ]  Income maximisation [ ]  Behavioural advice [ ]

Low cost measures e.g. powerdown and LEDs [ ]  Other – please state

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| **ISSUE OF PRE-PAYMENT VOUCHER** |

**How would you like the pre-payment voucher to be issued?**

[ ] Issue the voucher to me, I will make arrangements for the top up with the client (MEA will contact you with instructions and set up a secure process)

[ ]  Issue the voucher to the client (MEA will contact them)

**Does the client have smart prepayment meter?** [ ] Yes [ ]  No [ ]  Don’t Know

**What is the name of their energy company?**

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| **PRIORITY SERVICE REGISTER** |

**The Priority Services Register (PSR) provides extra help and additional support during a power cut for people of a pensionable age, with chronic/serious illness, communication needs, or those who rely on power for medical equipment.**

[ ]  The client fits the above criteria and wants to be added to the PSR

**Please provide details on how the client meets the criteria. MEA will confirm and discuss terms and conditions when contacting the client.**

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**Declaration** – by completing and submitting this form you are confirming the following:

[ ]  the above client has consented to sharing the personal information above with MEA, and their voucher delivery partners Auriga Services and Charis Lets Talk, and to being contacted by them

[ ]  I know the client well and can confirm they are eligible OR

[ ]  I have seen evidence that the client is eligible

**MEA Support**

[ ]  I would like to receive occasional emails (every few months) about support available from Warm Homes West Midlands to the clients I work with

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| Referrer Signature (Print Name)  |       |
| Date: |       |

**Data protection**

The data you provide when making your application with us will be recorded, stored and held securely on our system in compliance with GDPR regulations. For more information on our user privacy policy you can visit our website [*www.warmerhomeswm.org.uk*](http://www.warmerhomeswm.org.uk)

**Fuel voucher terms & Conditions**

* Please be aware that there are specific eligibility criteria and no guarantee that the applicant, will receive a voucher.
* Warmer Homes West Midlands will occasionally ‘spot check’ referrals to ensure that eligibility criteria rules have been followed. On these occasions you may be asked to provide proof of benefits.
* Vouchers can only be provided for prepayment smart meters which have a key or a card to top up.
* Applicants can make a claim for up to three £49 vouchers with one available initially and the other two available during the colder months/when the price cap increases in October.
* This is subject to funding that remains available and entirely at the discretion of Warmer Homes West Midlands whose decision is final.
* Vouchers are delivered by Auriga Services.
* Should your voucher, for any reason, not be accepted, Warmer Homes West Midlands are not liable to provide an equivalent or a replacement voucher.