

## Consortia and Bid Readiness Self-Assessment Table

**Organisation Name:**

**Date:**

**Name of person completing self-assessment**

Red = Significant areas for improvement			Amber = Good, limited areas for improvement			Green = Outstanding, no areas for improvement
	Criteria	Have you reviewed this policy in last 2 years? Yes/No	Do you hold a quality standard in this area if so what? Yes/No	How strong is your org. practice in this area? Red/Amber/Green	Score* Red = 0 Amber = 1 Green = 2	Actions needed
1	Health and Safety					
2	COVID safety					
3	Inclusion, Diversity and Equality					
4	Sustainability (environmental)					
5	Quality Assurance					
6	Risk Management					
7	Financial regulations or Finance policy					
8	Fraud, Bribery, Corruption					
9	Conflicts of interest					
10	Marketing and Communications					
11	Volunteering					

\* For completion by BCVS staff

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12	Monitoring/record keeping					
13	Data protection					
14	Safeguarding					
15	Recruitment and retention					
16	Evaluation and Impact					
17	Project management					
18	Supply chain management					
19	Governance					
20	USP / Documented areas of expertise					
21	Partnerships					
22	Any other relevant policies?					
<b>TOTAL</b>						

\* For completion by BCVS staff

### Tender or contract specific questions:

What are fair / reasonable questions for funders to ask? Pros and cons of standardised questions across multiple funders?

- A. **Beneficiaries / service users** – Who do you serve, geographically and communities of interest?
- B. **Experience** - What experience does your organisation have?
- C. **Evidence of need** - What primary evidence of need do you have? (ie where you have conducted the research yourself)

**What secondary evidence** of need do you have (eg Index of Multiple Deprivation (IMD) data, wider health data etc)?

- D. **Codesign** - How have service users or the target community been involved in design and delivery of the support or service proposed?
- E. **Service or Support Model** - What is your proposed model / offer?
- F. **Capacity** – How many FTE staff do you employ? How many volunteers do you currently work with? How many trustees?
- G. **Demographics** – What is the profile of your staff / volunteers / service users? Do you monitor this? What do you do with the data?
- H. **Partnership experience** – What is your experience of funded partnership working?
- I. **Contract compliance** – What is your experience of reporting to funders?
- J. **Contract performance** – Have there been any historical contract performance issues in your organisation leading to under performance?
- K. **Strategic Fit** – What is the fit with national, regional and local context of the proposed service or project?