

Volunteer Role Description

My Guide Volunteer

Organisation Name	My Sight Nottinghamshire
Organisation Aims	My Sight Nottinghamshire promotes greater independence for visually impaired people of all ages. We provide support, advice, information and activities for people with sight loss living in Nottingham City and Nottinghamshire.
Role Title	My Guide Volunteer
Location of position	Various
Responsible to	Anita Pashley Volunteering & My Guide Coordinator
Purpose / summary of the role	<ul style="list-style-type: none"> • To work one to one with a visually impaired person to support them to get out more • To meet them either to achieve a specific aim, such as practice a bus route or to generally get out such as go for a coffee or do some shopping • To guide the VI person responsibly and safely • Support the individual to access services in their community
Time Commitment	1-2 hours a week
Skills and Qualifications	We are looking for volunteers who are understanding, patient, empathetic and good at listening. Volunteers also need to be able to walk unaided and be able to provide Sighted Guide
Reimbursement of expenses	Mileage is paid at 45p per mile, bus and travel tickets are reimbursed. Lunch is paid for at a maximum of £5.00 if you are volunteering for 5 or more hours. Additional telephone call costs will also be reimbursed. Any PPE needed for the role will be provided and we will cover any other reasonable expenses incurred as part of your volunteer role.
Benefits to Volunteer	<ul style="list-style-type: none"> • A fantastic learning and development opportunity • Make a real difference to vulnerable people

	<ul style="list-style-type: none"> • Be part of the My Sight community • Gain confidence • Learn new skills in: Time management, rout planning, sighted guiding, communication skills • Attend Level 1 Sighted Guiding and receive a certificate of completion • Take on a challenge – do something you wouldn't normally do • Have fun!
Application Process	<p>Meet with Volunteer Co-ordinator and complete My Sight Volunteer Application pack Referees and DBS check (2 references) Complete interview and induction with My Guide Coordinator Undertake Sighted Guide Training</p>
Contact Information	<p>Anita Pashley My Guide and Volunteer coordinator 0115 9706 806 anitap@mysightnotts.org.uk</p>

Volunteer Role Description

Tech Befriender

Organisation Name	My Sight Nottinghamshire
Organisation Aims	My Sight Nottinghamshire promotes greater independence for visually impaired people of all ages. We provide support, advice, information and activities for people with sight loss living in Nottingham City and Nottinghamshire.
Role Title	Tech Befriender
Location of position	My Sight head office, remote working, service user homes
Responsible to	Services Manager
Purpose / summary of the role	<ul style="list-style-type: none"> • To support service users to access online services/apps • To support service users with any technical issues • To support service users with being more confident in using online services/apps • To support isolated service users to get online to undertake activities • To support services users to become more independent
Time Commitment	Up to 5 hours per week
Skills and Qualifications	<ul style="list-style-type: none"> • Excellent IT skills • Knowledge of assistive technology equipment apps and software is desirable but training will be given • Excellent customer service skills • Excellent communication skills • Experience of troubleshooting, setting up online services such as shopping, smart speakers etc • Must have internet connection and connected device (smart phone, tablet etc)

Reimbursement of expenses	<p>Mileage is paid at 45p per mile, bus and travel tickets are reimbursed. Lunch is paid for at a maximum of £5.00 if you are volunteering for 5 or more hours Additional telephone call costs will also be reimbursed. Any PPE needed for the role will be provided and we will cover any other reasonable expenses incurred as part of your volunteer role.</p>
Benefits to Volunteer	<ul style="list-style-type: none"> • A fantastic learning and development opportunity • Gain confidence • Learn new skills in: assistive technology and equipment; working with vulnerable people; empathy; sighted guiding • Make a real difference to a vulnerable person • Be part of the My Sight community • Take on a challenge – do something you wouldn't normally do • All equipment will be provided • Have fun!
Application Process	<p>Speak with Volunteer Co-ordinator and complete My Sight Volunteer Application pack Referees and DBS check (if needed for role) Complete interview and induction with Services Manager and agree start date Undertake Sighted Guide Training</p>
Contact Information	<p>Anita Pashley My Guide and volunteer coordinator 01159706 806 anitap@mysightnotts.org.uk</p>