

**Role Description**

**Bassetlaw Community and Voluntary Service**

**Executive Committee and Trustees**

1. The general approach to the work of the Bassetlaw Community and Voluntary Service [BCVS] is summarised in the **BCVS Trustees Annual Report.**
2. Members of the BCVS Executive Committee act as trustees for the BCVS being corporately responsible for such areas as:

**The total BCVS budget**

**Employment of Staff**

**BCVS Building and capital**

1. A working knowledge of the BCVS and the District is an advantage.
2. The BCVS is bound by several Key Policies including:

* **Equal Opportunities**
* **Anti Racism**
* **Health and Safety**
* **Safeguarding**
* **Sustainability**

The BCVS is **non partisan** in all its work.

The BCVS Executive Committee and Trustees meet **five times per year**.

Name of affiliate member to the BCVS:

We wish to nominate the following as a member of the BCVS Executive Committee as a Trustee.

Name:

Address:

Full telephone number:

I am willing to stand as a member of the BCVS Executive Committee and as a Trustee.

I have read the ‘Role Description’ for Members.

I have read the information on the responsibilities of Trustees.

Signed:

Please return to the BCVS by 15th November 2021 with a completed application form.

Nominations received after this time will not be accepted in this recruitment cycle however please get in touch to discuss further.