


QUICK REFERRAL GUIDE TO BUILDING BETTER OPPORTUNITIES (BBO) IN NOTTINGHAMSHIRE



You can refer an individual to one BBO Strand only

BBO PROJECT/ STRAND	MONEY SORTED 	OPPORTUNITY AND CHANGE 	TOWARDS WORK 
Website	www.moneysortedind2n2.org	www.opportunityandchange.org	www.towardswork.org.uk
Why Refer your customer?	Customer need 121 support to help to manage their financial circumstances to help improve financial resilience.	Needs 121 counselling or therapeutic support. Has multiple and complex needs and has an aspiration to resolve. Requires focussed and personalised 121 training and support into employment, education or training.	Has a barrier to employment, which could be health related. Requires focussed and personalised 121 training and support into employment or education.
Eligibility			
Employment Status	Not in Paid Employment Evidence: JCP Letter on DPT System or UC offer letter via individual account	Not in any paid employment Evidence: JCP Letter on DPT System or UC offer letter via individual account	Not in any paid employment Evidence: JCP Letter on DPT System or UC offer letter via individual account
Economically Inactive	Must be able to self-declare or have a letter / referral to indicate this status.	Must be able to self-declare or have a letter / referral to indicate this status.	Must be able to self-declare or have a letter / referral to indicate this status.
Right to Work	Has the Right to Work in the UK. Evidence Passport/Biometric residency/ Birth Cert.	Has the Right to Work in the UK. Evidence Passport/Biometric residency/ Birth Cert.	Has the Right to Work in the UK. Evidence Passport/Biometric residency/ Birth Cert.
Age	15+	16+	16+
Additional Eligibility	N/A	Needs Assessment – has two out of five complex needs; Homeless, Substance Misuse, DV, Ex-offender, Mental Health.	Needs Assessment – has an identified barrier. This aligns with DWP priority groups such as lone parents, disabilities, NEET etc.
Programme Offer			
What to expect?	121 Personal Navigator meetings Assessment for eligibility and financial wellbeing Request ID to validate Participant Agree Personal Financial resilience plan. Help with financial circumstances combined with support on skills, knowledge and confidence with money issues. Option of bite size training sessions around money issues.	121 Personal Navigator appointments Assessment for eligibility Request ID to validate Participant Agree 'Change plan' and Goals Counselling and therapeutic interventions Skills Plus for Change Programme – 5 x2 hrs: Managing your money, Sustaining tenancy, Healthy living, Personal development and Gaining employment	121 Work Coach appointments Assessment for eligibility Request ID to validate Participant Agree aspirations / goals Fund routes to meet aspirations Job Broker – for CV support, interview skills and job club. Sources local vacancies Funded Programmes can be developed to support key cohorts into employment

The three BBO strands are funded by the European Social Fund (ESF), and the National Lottery Community Fund

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Financial Support	Remove barriers to accessing programme (e.g. transport, childcare). Help and support with training courses for financial capability or for employment.	Remove barriers to accessing programme & resolving underlying issues i.e. additional therapeutic interventions commissioned where appropriate. Support into Education or Employment.	Remove barriers to accessing programme and achieving employability goals. Bespoke training e.g. Self-employment, aspiration raising and bespoke courses. Three months in-work support
How to make a Referral			
Call to arrange an appointment	<p>To access a Personal Navigator in your local area email info@moneysortedind2n2.org or contact your local personal navigator:</p> <p>Bassetlaw, Mansfield, Ashfield, Gedling, Newark and Sherwood: Alison Parnell (DHA) Alison.parnell@dhadvice.org Polly Tyler (Advice Nottingham) Polly.tyler@StAnnsAdvice.org.uk Broxtowe, Nottingham City and Rushcliffe Margaret Bagnall (Advice Nottingham) Margaret.bagnall@StAnnsAdvice.org.uk Nadine Morgan (Advice Nottingham) Nadine.morgan@StAnnsAdvice.org.uk Anne Sharratt (Emmanuel House) Ann.sharratt@emmanuelhouse.org.uk Samantha Collins (Nottinghamshire YMCA) Samantha.collins@nottsymca.org.uk Lauren Crogan (Advice Nottingham) Lauren.Crogan@StAnnsAdvice.org.uk Covering both areas: Josh Aspden (Refugee Forum) Josh.aspden@nottsrefugeeforum.org.uk</p>	<p>To access a navigator in your local area please email Framework Opportunity and Change opportunityandchange@frameworkha.org</p> <p>Other delivery partners in the area include:</p> <p>Gedling, Newark and Sherwood & Bassetlaw: Framework or Rural Community Action Nottinghamshire (RCAN)</p> <p>Broxtowe: Framework</p> <p>Mansfield and Ashfield: Framework and Double Impact</p> <p>Nottingham City: Framework Double Impact Improving Lives Nottingham & Nottinghamshire Refugee Forum Nottingham Women's Centre Nottinghamshire YMCA Emmanuel House</p>	<p>To access a work coach or disability specialist please refer direct on-line at: www.towardswork.org.uk</p> <p>Or Email your local hub coordinator:</p> <p>North Nottinghamshire (Bassetlaw and Newark & Sherwood) James Entwisle - Inspire james.entwisle@inspireculture.org.uk</p> <p>Mid Nottinghamshire (Mansfield and Ashfield) Vanessa Rochester – Scintilla vrochester@scintillaspark.co.uk</p> <p>South Nottinghamshire (Broxtowe, Gedling, Rushcliffe and Nottingham City)</p> <p>Alistair Beswick - Babington Alistair.Beswick@babington.co.uk Or Shamli Khanam - Groundwork shamli.khanam@groundworknottingham.org.uk</p>
Additional Info:	Personal Navigators can provide outreach services and copies of printed leaflets – contact your local PN for more information.	Places are limited on this programme. For more information about your local navigator or to get copies of printed leaflets please email Framework (Opportunity and Change)	Towards Work can offer outreach work in the local community and copies of printed leaflets. For more details contact your hub coordinator.

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